**SPESS GSA Meeting Minutes 8-16-2022**

Discussion Topics:

* Follow up on revamping the website
  + Rajat will contact Sandeep to continue his process with Andrew
  + Rajat and Flavia will brainstorm for content
* Andrew will likely temporarily take the president’s responsibilities until election
* Offer to make business cards
  + Potential line item of first meeting
* First meeting
  + Kris: realistically aim for one meeting per month (3-4 per semester)
  + Mid September date
  + Brayden will send a few date options in the groupchat to choose one
  + Brayden will update Dr. Walsh and ask when this meeting normally takes place
  + Flavia can promote the meeting (multiple outlets to keep from emails from Sheila)
  + Content of meeting
    - Welcome to students new and old
    - First meeting of the year (who is the GSA and what do we do?)
    - Presidential election
      * Promote the election to gain interested parties
    - Business cards for graduate students
    - Possible faculty meet at the end (many new faces in faculty)
* Keep up the survey
  + Send out again to their emails
  + Ask Dr. Walsh for new student list
  + Be more proactive with gaining interest and engagement
  + Talk to professors about their students
* Rajat: brainstorm ideas to take dues
  + Possibly zelle (account is with Campus Federal)
  + Easy way to pay
* Kris: powerpoint presentation for select classes
  + Beginning of semester and end
  + Promote Grad school, research, and what to expect
  + Possibly Tin Roof venue for social event
    - Commitment starts with the board to engage other members
  + Include internship flyers and announcements in this presentation to appeal to underclassmen
  + Find the best professors to present in their class
    - Discussed previously was Bob Mirabello, Maud Walsh, HORT club, Sigma Alpha, intro to soil science, intro to crop science, intro to environmental science
* SPESS symposium
  + Possible venue
  + To promote research within our department
* Do our part to engage in seminars, faculty meets, on campus meetings, etc.

Top priority:

1. Send out survey and try to fill contact list – Brayden
   1. Get new student list from walsh
2. Undergrad outreach visits coordinated by Kris
3. Initial content for Social Media
   1. Website
   2. Facebook page? Etc.?
4. Find a meeting date
   1. Continue to come up with first meeting content
      1. Generate format for presidential election
      2. Compile resources for business cards
      3. Offer food/drinks?
      4. Other resources to make available?
      5. Invite faculty?